

**Mayor and Council Meeting
Tuesday, May 13, 2003, 7:00 PM**

Pledge

Roll Call - Harrington, Smith, Greenfield, Stull, Castle, Bell, Mayor Jones, all present.

Mayor's Remarks

Robin Frazier - Governor's Office met with Dave and Mayor. Talks focussed on needs of the City, loss of revenues, infrastructure needs, State Tax increase, school funding and APFO, Homeland Security funds, CSX security.

Mulch Pile - Last Thursday Dave and Mayor attended BOCC Municipal meeting. Took the opportunity to discuss mulch pile condition. Tub grinder is scheduled to occur on Thursday May 15.

Sidewalk Project - Weather and scheduling has delayed project. Contractor was in town today.

Kevin Brawner - Hospitalized at FMH.

Approval of Minutes - 4/8, 4/22

Motion to approve Castle

2nd - Stull

Vote - 6-0

Staff Reports/Committee reports

Chief Price - 368 calls in April. No Part I crimes year-to-date. Parking and ticket enforcement is up over last year.

May 29 - Special Olympics Torch Run. Chief will participate.

800-492-TIPS, Governor's Homeland tip line.

Police Memorial Week.

Smith - Questions why City narcotic dog was used out of City.

Chief - Agreement with Sheriff Hagy to allow the use of our dog when County needs require it.

Harrington - Commercial vehicles, definition?

Chief - Definition under State code is by gross weight. Many vehicles of complaint in the

City fall under gross weight. Working on revising code to include more vehicles.

Rick Stup - Planning Commission met on 4/28/03.

May meeting will include Galyn Manor, Dan Ryan sewer revision.

TAC meeting for 84 lumber on May 23, 2003, 8:00 a.m.

BOA approved Guidelines and Procedures.

No meeting for May or June.

Looking for person to fill BOA vacancy.

NPDES Phase II compliance continuing.

Bell - DVL, H St.

Stull - Planning and Zoning meeting changed to May 18, Monday.

Darrell Droneburg - DPW

Sidewalk removal continuing, 2 blocks left to remove.

Skidloader has arrived.

Guardrail installed at Little League.

Handicap signs in sidewalk on East Potomac St installed.

Pool work continuing.

Harrington - Plan for back-filling curb and gutter?

Darrell - Hot mix will be installed using the milling machine.

Geri - Parade Meeting May 19, 7:00 p.m.

Clothing drive great success with 4 boxes of clothes and over \$300 collected.

Potomac Awareness Day meeting occurred recently. Committee wants to hold race in Brunswick again this year.

Open House at Pool May 30th.

Castle - Square Corner Park.

Joe Moss - Contractor waiting for building permit.

Citizens' Forum - No comment

Bell - 55 Water meters can not be read properly. Solution for residents not allowing meter exchange.

Mayor - Letter to resident to schedule replacement. If not successful will shut off water.

Bell - Allegheny Power has contractor to re-lamp City. Every 3 years lamps should be replaced.

Castle - Chief Roy Lipscomb honoured for years of service by Frederick County.
Senior Center had walk on Canal.

CDBG Block Grant - Dave and I attended application training. We be identifying projects.

Stull - Campground open. No decision on Caretaker.
Square Corner beginning soon. Deadline of September 30?

Debbie - Conducted interviews for pool. Skateboard.

Smith - Need to resolve Enterprise Fund equity before Finance Committee meeting Thursday.

Harrington - A lot of interest for sidewalks. Possibly should consider funding source.

New Business:

Delegate Rick Weldon - General Assembly Session Information

Md. General Assembly met the mandate for General Fund Budget passage deadline.

Include \$.05 property tax increase and 2% HMO tax.

Governor will veto tax bill. More cuts to State programs to come. Another \$600 million in cuts expected.

Drama bill - Funding for level 2 & 3 Trauma Centers. A \$10 increase to driver's license renewal fee will fund.

The process of locating Emergency 911 cellular calls improvement - Tax on cellular bills.

Smith - Information on Hearing Aids.

Weldon - Plans to look at reform for reimbursement for aids.

Rick Stup

W.W. Wenner Addition - Amended PWA/LOC Lots 131-133, 177-181

Motion Stull

2nd - Bell

Vote 6-0

W.W. Wenner Addition - Amended PWA/LOC, Lots 163-171

Motion to approve Stull

2nd Bell

Vote 6-0

W.W. Wenner Addition - Sanitary Sewer PWA & LOC, Lots 163 - 171

Motion to approve Stull

2nd Bell

Vote 6-0

W.W. Wenner Addition - DOE / Maintenance agreements for Lots 163-171

Motion to approve Stull

2nd Bell

Vote 6-0

Water Tap Request - 104 Tritapoe Drive

Motion to approve Stull

2nd Castle

Vote 6-0

Smith - Should stop issuing taps outside City.

W.W. Wenner Addition - Water Tap Requests- Lots 131, 133, 177-180

Motion to approve Stull 2nd Greenfield

Vote 6-0

W.W. Wenner Addition - Water and Sewer Tap, Lots 163-171

Motion to approve Stull

2nd Greenfield

Vote 6-0

APFO Consultant Contract Acceptance - Allows Traffic Engineer consultant as pay-go fee to City. Allows services of traffic engineer for APFO review. Covers out-of-pocket expenses for engineer.

Jerry Connelly - Concerned about charges. Protection for over charging.

Dave - Should include contract statutory language, using

Smith - Should “prevailing” rates.

Stull - Motion to approve using County guidelines for pricing and staff will include other statutory language

2nd - Smith

Vote to approve 6-0

Driveway Entrance Permit - Discussion

Galyn Manor has submitted several entrance permits. Will be presented to Planning Commission of Monday for comment.

Requesting permission to use fee until final approval is received.

Smith - Looking for temporary permission to use?

Motion to approve temporary use - Smith

2nd - Stull

Mayor - Applies to one lot?

Stup - Yes, Frederick County is not issuing permit anymore. This permit fee is same as County had. Addresses dirt clean-up issues on roadways. City would be reasonable for apron up to sidewalk.

Joe Moss, ARRO - Believes apron should be responsibility of home owner.

Jerry Connelly - Does each apron for large project need a permit.

Stup - Yes

Mayor - Motion needed is to allow staff to move forward.

Vote to allow staff to move forward, Approved 6-0

Rick Stup - Streets and Alley Acceptance SOP

Received input from other jurisdiction and City Attorney.

If Planning & Commission and Mayor and Council approves opening of street then applicant should have expectation that City will accept for maintenance.

Smith - Acceptance of new streets - Once City accepts street it is City's responsibility for maintenance and snow removal. If project extends over many years where do we draw line for responsibility before project is complete.

Stup - Council could stipulate that snow removal can be excluded from acceptance until future date.

Smith - Concerned that after City acceptance of streets before project complete will cause wear and/or damage by construction personnel.

Stup - The County and City will assure situation will not occur. There is alternate route for egress and ingress of construction equipment.

Jerry Connelly - Contractor may do snow removal and will avoid any traffic that may damage roadway.

Stull - Motion to allow staff to proceed with Streets and Alleys Procedures

2nd Castle

Approved 6-0

Mayor - Board of Appeals Appointment - Barbara Baker

Greenfield - Hiring of Pool Staff

Greenfield - Motion to hire

2nd - Stull

Vote to Hire 6-0

Geri Reynolds - Independence Day Celebration Fireworks

Requests direction to Re-bid or try to renew contract with last year's contractor.

Harrington - Motion to solicit last years contractor, not to exceed \$4,000

2nd - Smith

Vote to approve - 6-0

Chief Price - Traffic Control Request/Children Playing Sign-609 East E. Street

Agrees with request.

Motion to approve Harrington

2nd - Greenfield

Vote to approve 6-0

Smith - I have voted in favour, but encourages children not to play in street.

Mayor - Police Memorial Week Proclamation

Mayor - Little League Request- Renaming Minor League Field

BOE have prohibition against renaming school fields. Ray Barnes states that City can rename portion of field belonging to City and requests signage to be placed on City property.

Motion to approve name change - Castle

2nd Harrington
Vote to approve 6-0

Mayor - Tourism Council of Frederick County requests permission to place Historical Civil War Trail Marker at Railroad Station grass area.

Motion to install - Stull
2nd Greenfield

Castle - Boost to Economic Development for the City.

Vote to approve 6-0

Mayor - Safe and Sane Donation - Requests donation of \$500.
They did rent Park Building for \$150 for party that was cancelled due to lack of support.

Harrington - Motion to return Park fee of \$150, and donate of \$150 totalling \$300
2nd - Smith
Vote to donate a total of \$300, approved 6-0.

Stup - Parking Space Improvements 220 Third Avenue.
Lot of Record. ARRO, DPW, and Police review area.
Staff concerned with precedence that may set if approved. Applicant present.

Mayor - How much cut into bank will be required?

Stup - Not much cut depending on grade desired.

Chief - No traffic code requirements for area. No unsafe condition will be created.
Anyone could park in space.

Smith - Who is responsible for maintenance or snow removal. Believes it may be a bad idea.

Bell - If large truck parked in space, Stop Sign may be blocked and cause safety hazard.

Regina Aronhalt- Safety situation occurred this winter when their truck slid down driveway into street due to steepness of driveway.

Smith - Many steep driveways in Brunswick, not in favour of setting precedence.

Chief - Resident can park in grass area without violation.

Motion to reject request and use own grass area.

2nd Bell

Vote to disapprove 6-0

Adjournment 9:30

Approved By: _____
Mayor Date

Witness: _____
City Administrator Date